



MIDDLESEX-LONDON PARAMEDIC SERVICE LOGISTICS STANDARD OPERATING PROCEDURES



BINS AND BAGS

Bins

Replace and stock yellow and blue bins when needed and when expiry dates have been reached. Stock bins according to the labeling on the front of the bin check all expiry dates within the bin and write the earliest expiry date on the white duct tape with an erasable marker on the back of the bin. Bag and seal the bin if applicable and place on cart.

Bags

Before re-stocking any bag please ensure you check the bag over. Check that all zippers, clips and straps are intact and undamaged. There are no tears, holes, loose threads, debris, dirt, fluid or other contaminants on the bag.

Ensure the bag has the following items in each section and seal sections with a yellow tag, initial and date tag once completed

MCI (Mass Casualty Incident) Kit

Place the following items in the bag, when complete seal with yellow tag, initial and date

- 2 orange vests
- 6 glow sticks (check expiry)
- 50 triage tags
- 2 black markers
- 1 yellow ambulance site coordinator vest
- 1 – Current emergency guide book
- 1 vehicle response log
- 1 ambulance site coordinator log
- MCI guide checklist
- Triage officer checklist

Isolation Bag

Ensure the bag has the following items and seal with a yellow tag, initial and date tag once completed

- 1 roll of duct tape
- 3 yellow gowns
- 3 tyvek suits (2 XL, 1 XXL)
- 3 sets of booties
- 3 better shields – face shields
- 2 pairs of goggles
- 2 pairs of safety glasses
- 2 pairs of safety glasses (over glasses)
- 2 red bio-hazard bags
- 3 poly aprons



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Oxygen Bag

End pocket

- place a D oxygen tank (if volume is under 500 psi replace with a new D tank)
- 1 adult non rebreather in pocket

Top Pocket

- CPAP size 4 and 5 one each
- 2 - 1870 masks

Small Side Pocket

- 1 adult flow 2 mask
- 1 cap no-line (etco2 nasal canal)
- 1 Nasal Canal

Large Side Pocket

- 1 Adult, 1 Pedi, 1 Infant aero chamber
- 1 pedi flow 2 mask
- 1 pedi non rebreather
- 1 pedi nebulizer
- 1 pedi simple mask
- 1 adult nebulizer

Trauma Bag

C-Spine – divided into inside/outside

Inside

- Tape 2.5cm (x2)
- Immobilization straps (x4)
- Sterile water (x1)
- Pelvic sling (x1)

Outside

- Adult c-spine collar (x1)
- Paediatric c-spine collar (x1)

Trauma – Divided into inside/outside

Inside

- Foil rescue blanket (x1)
- Eye pad (x2)
- Antiseptic hand cleaner (x1)
- Non-sterile gloves (x2)
- Sterile water (x1)
- Triangulars (x6)
- 4x4 pads (x4)
- 8x10 pads (x2)
- 5" large pressure dressing (x2)
- Arterial tourniquet (x1)
- Ashermans chest seal (x1)
- Hemostatic gauze (x2)
- Cold pack (x1)



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Outside

- Quick splint (x1)
- Tape 2.5cm (x1)
- Hypoallergenic tape 2.5cm (x1)
- 6" kling (x2)
- 4" kling (x2)
- 4" small pressure dressings (x2)
- Paramedic shears (x1)

BLS (Basic Life Saving)

Symptom Relief Kit

Front

- Ventolin 2.5mg (1)
- Ventolin 5mg (x1)
- Ventolin MDI 100mcg (x2)
- MDI adapter (x1)
- Nitroglycerin 0.4mg (x2)
- D10 Dextrose 250ml (x1)
- Glucose Tabs (minimum 8 tablets)

Middle

- Blunt needle tip (x2)
- 25G x 5/8" safety needle (x2)
- 25G x 1" safety needle (x2)
- 22G x 1.5" safety needle (x2)
- Alcohol swabs (x10)
- 10ml NaCl vial (x2)
- 10ml syringe (x2)
- 3ml syringe (x2)
- 1ml syringe (x2)
- Inline MDI adapter (x1)

Back

- Epinephrine 1:1000 (x10)
- Gravol 50mg (x2)
- Benadryl 50mg (x2)
- Glucagon 1mg (x2)
- Nasal Atomizer (x2)
- Narcan 0.4mg (x6)
- Ketorolac 10mg (x2)
- Ibuprofen 200mg (x4)
- Acetaminophen 500mg (x4)
- ASA 80mg (x6)



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Main Section

- Adult BVM (x1)
- Paediatric BVM (x1)
- Infant BVM (x1)
- Adult tube tie (x1)
- Syringe 60ml (x2)
- Pressure infuser (x1)
- Saline 1000ml (x1)
- IV 10 set (x1)
- 10fr suction catheter (x1)
- 14fr suction catheter (x1)
- 5/6fr suction catheter (x1)
- Portable suction Unit (x1)
- Extra canister for portable suction (x1)
- Suction unit, tubing (x1)
- Yankauer tip (x1)
- Large bore suction tip (x1)

Main Mini Pockets Pouch Flap

- King It 3 (yellow) (x1)
- King It 4 (red) (x1)
- King It 5 (purple) (x1)
- NPA 26fr, lubricant jelly (x1)
- NPA 30fr, lubricant jelly (x1)
- NPA 34fr, lubricant jelly (x1)
- OPA 50mm (x1)
- OPA 60mm (x1)
- OPA 70mm (x1)
- OPA 80mm (x1)
- OPA 100mm (x1)
- OPA 110mm (x1)
- Peep valve (x1)
- BVM filter (x1)



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Side Pockets

Side 1

- Child, Adult, Large Adult BP cuff (x1 each)
- Stethoscope (x1)

Side 2

- Red sharps container (x1)
- Small pressure dressing (x1)
- large pressure dressing (x1)
- Abdominal pad (x2)
- 4x4 dressing (x2)
- 4" kling (x1)
- 6" Kling (x1)
- Triangulars (x2)
- Foam splint (x1)
- Ice pack (1)

Front Pocket – IV's

Inside

- 2x2 dressings (x6)
- Tegaderm (x10)
- Alcohol swabs (x10)
- Tourniquet (x2)
- Luer lock extension (x3)
- 1ml syringe (x2)
- 3ml syringe (x2)
- 10ml syringe (x2)
- Blunt tips (x2)
- Trans-pore tape (x2)
- Micro-pore tape (x1)
- Glucometer (x1)
- Shears (x1)
- Hand sanitizer (x1)

Outside

- 24 g IV catheter (x2)
- 22 g IV catheter (x2)
- 20 g IV catheter (x3)
- 18 g IV catheter (x3)
- 16 g IV catheter (x2)
- 14 g IV catheter (x2)
- 16 g IV catheter no auto-guard (x2)
- 10ml normal saline flush (x3)

Zipper behind IV Catheters

- Buretrol set (x1)
- IV secondary set (x1)
- 50ml saline (x1)



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ALS (Advanced Life Support) Bag

Intubation Kit Pocket

- Located behind this kit is an Adult C-Collar
- Face shield (2)
- Endotracheal Tubes (ETT)
 - 3.0 (1)
 - 3.5 (1)
 - 4.0 (1)
 - 4.5 (1)
 - 5.0 (1)
 - 5.5 (1)
 - 6.0 (1)
 - 6.5 (1)
 - 7.0 (2)
 - 7.5 (2)
 - 8.0 (2)
- Endotracheal tube stylet (2 adult, 1 Paed)
- Adult tube tie (1)
- Paediatric tube tie (1)
- Endotracheal tube extender (1)
- Esophageal Aspirator (1)
- Laryngoscope blades
 - MacIntosh Blades (Curved) 1-4
 - Miller Blades (straight) 0-4
- Laryngoscope handles (1 adult, 1 paed)
- Magill forceps (1 large, 1 small)
- MDI Adapter (1)
- ETCO2 cable (1)
- Lidocaine Spray (10mg/spray) with 2 spray nozzles (1)
- Pink tape (1)
- 10 mL syringe (2)
- OPA (100mm) (1)
- Lubricating jelly (2)
- MDI adapter

Side Pocket

- Sharps Container (red)



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Main Compartment

Chest Seal Kit

- Asherman's Chest Seal (2)
- 14 g x 3.25" IV catheter no auto-guard (2)
- Preload NS 10 mL (2)
- Alcohol swabs (2)

Intraosseous (IO) Kit

- IO Gun
- IO needles (2 of each 15mm, 25mm, 45mm)
- 10 mL Preload Normal Saline (2)

Extras - loose

- Buretrol IV set (1)
- Dopamine Drip Chart (yellow laminated sheet)
- 10-set tubing (1)
- Secondary Set (1)
- 1000 mL Normal Saline (1)
- 50 mL mini bag Normal Saline (1)
- 60 mL Syringe (1)
- 20 mL Syringe (1)

Medications

- EPI 1:10,000 (10)
- Atropine (2)
- Adenosine (2-6mg boxes, 2-12mg boxes)
- Dopamine (1)
- Sodium Bicarbonate (2)

Top Pouch (ALS SR Kit)

- Calcium Gluconate (4)
- Amiodarone (4)
- Blunt tip needle (2)
- 10 mL Syringes (2)
- 10 mL Preload Normal Saline (2)
- Secondary Set (1)
- 50 mL mini bag Normal Saline

Mini Pouches – velcroed to top flap

Long pouch

- Safety Glasses (1)
- ETCO2 cable (1)

Square pouch

- 100 mm OPA (1)
- 110 mm OPA (1)

Top Flap tear away

- Bougie (1)