



Middlesex London Paramedic Service

Employment Opportunity



Logistics Technician

Job Opening ID: 2025-LT-04-EX

Job Classification: Union

Department: Logistics

Reporting To: Superintendent of Logistics; Commander of Logistics

Positions: 3

Location: MLPS Headquarters/Various Locations

Posting Date: August 11, 2025

Position Details: Permanent, Part-time

Standard Hours: No guaranteed hours of work

Salary: \$27.84 per hour

(starting wage per the Collective Agreement)

Temporary Position Details: Temporary, Full-time,

Flex Float contract;

40 - 42 hours per week

Application Deadline: August 25, 2025

Job Summary

Reporting to the Superintendent of Logistics, this part-time position requires the incumbent to carry out various duties within the logistics department.

Responsibilities include deep cleans of service vehicles, specialized decontamination of vehicles, restocking medical supplies, inspecting and testing medical equipment in compliance with the Ministry of Health and Long Term Care standards and other duties as assigned within the department. The incumbent will be involved with inputting data into the asset management information system. This position also requires extensive data collection and input into MLPS computer system using programs such as, Operative IQ software, Microsoft Word, and Excel.

Job Status Description

The Logistics Technician will be hired as a permanent, part-time employee. Part-time hours of work are not guaranteed and will be determined based on operational needs.

The part-time Logistics Technician will be temporarily filling in a full-time Flex Float contract position.

The part-time Logistics Technician will receive 12% pay in lieu of benefits and shall receive 4% vacation pay on each bi-weekly pay, as well as be able to participate in the OMERS (Ontario Municipal Employees Retirement System) pension plan. The employee will return back to the part-time pool for scheduling when contract ends.

How to Apply

If you are interested in this opportunity please submit your cover letter and resume by email to applications@mlems.ca by 4:00 pm on August 25, 2025.

Education

- Ontario Secondary School Diploma

Knowledge and Skills

- General knowledge of medical equipment
- General knowledge of vehicles
- General knowledge of emergency service operations and computerized IMS
- Must possess computer skills sufficient to input and retrieve data using a computer keyboard, MS Office software and hand held scanners
- Must be capable of keeping neat, accurate records (both written and electronic)
- Knowledge of the geography of the City of London and the County of Middlesex



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Special Requirements

- Possess and maintain a valid and restriction-free Driver's Class "G" License to carry out duties of the job
- Provide a Driver's Abstract that is satisfactory to Middlesex-London Paramedic Service
- Experience with handling bio-hazardous materials would be considered an asset
- Current Criminal Record Check that is satisfactory to Middlesex-London Paramedic Service
- Position requires shift work including days, evenings, nights and weekends
- The incumbent is required to provide suitable availability based on MLPS requirements
- The incumbent is required to submit, meet and maintain MLPS immunization criteria

Closing Statement

Middlesex-London Paramedic Service is an equal opportunity employer. We are committed to a diverse and inclusive workplace for everyone.

In accordance with the Ontario Human Rights Code, the Accessibility for Ontarians with Disabilities Act and MLPS's Accommodation Policy, a request for accommodation will be accepted as part of the hiring process. Accommodations are available throughout the recruitment process.

If selected for an interview or to participate in an assessment process, you must provide your accommodation needs in advance, to avoid any delays in the recruitment process. You may also be required to submit adequate medical/other documentation to MLPS to support your request for accommodation. This information will be treated confidentially and only used for the purpose of providing an accessible recruitment experience.

Applicant information is collected under the authority of the Municipal Freedom of Information and Protection of Privacy Act and will be held in confidence and only be used for candidate selection purposes only.

We thank all applicants who apply, but only those selected to be interviewed will be acknowledged.
